

## Performance Indicators for 2011/12

<b>Efficiency</b>		<b>Objective: To provide maximum assurance to inform the annual audit opinion</b>	
<b>KPI</b>	<b>Measure of Assessment</b>	<b>Target &amp; (Frequency of Measurement)</b>	<b>Q1 Actual</b>
Planned audits completed	% of planned assurance work from original approved plan complete to draft report stage as at 31 <sup>st</sup>	90% (Quarterly)	13% Forecast outturn still on target
Timeliness of Draft Reports	% of draft reports issued within 30 Calendar days of end of fieldwork/closure interview  Average time taken is also reported for information	90% (Quarterly)	91%  17 days on average
Timeliness of Final Reports	% of final reports issued within 14 calendar days of receipt of management response  Average time taken is also reported for information	95% (Quarterly)	100%  3 days on average
Quarterly Progress Reports	Quarterly progress reports issued to Corporate Directors within one month of end of period	100% (Quarterly)	100%
Terms of Reference	% of TOR's agreed with key contact in advance of fieldwork commencing	95% (Quarterly)	100%
<b>Quality</b>		<b>Objective: To ensure that the service is effective and adding value</b>	
<b>KPI</b>	<b>Measure of Assessment</b>	<b>Target &amp; (Frequency of Measurement)</b>	
Recommendations agreed	% of Recommendations made compared with recommendations accepted	95% (Quarterly)	100%
Post Audit Customer Satisfaction Survey Feedback	% of customers scoring audit service good or above (4 out of 5) where 1 is poor and 5 is very good	100% (Quarterly)	100% Overall average score 4.50
Customers providing feedback Response	% of Customer returning satisfaction returns	70% (Quarterly)	60%
<b>Cost</b>		<b>Objective: To ensure that the service is cost effective</b>	
<b>KPI</b>	<b>Measure of Assessment</b>	<b>Target &amp; (Frequency of Measurement)</b>	

Cost per chargeable audit day	CIPFA Benchmarking Club – Comparator Group (Unitary)	Lower than average (Annually)	
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